



COURSE SYLLABUS "ENGLISH LANGUAGE (LEGAL) II"

Course basic information	
Academic unit:	Faculty of Law
Course title:	English language (Legal) II
Program:	Law
Level:	Bachelor
Case Status:	
Year of studies:	I
Number of classes per week:	3+2
Credit value – ECTS:	
Time / location:	14:00-16:15
Subject teacher:	Fatmir Ramadani
Contact details:	fatmir.ramadani@uni-prizren.com
Course description:	The English language in the Faculty of Law is English for specific purposes with a focus on terminology and the legal profession.
Course aim:	<p>Course "English language (legal) II" is aimed at enabling students to master the English language, with a focus on enabling them to use modern literature in the field of law and to search for such literature during professional, research and scientific studies and work. The goals of this course are:</p> <p>a) To help students in independent reading, understanding and analysis of texts in English.</p> <p>b) Help students find and analyze materials.</p> <p>c) To encourage students to acquire the habit of thinking, speaking and taking notes in the English language through independent work and through exercises to clarify the language problems they encounter in the relevant lectures</p>
Learning outcomes:	<p>Upon successful completion of this course, students will be able to:</p> <ul style="list-style-type: none">- To research for the usage legal literature in the English language and be equipped with the necessary knowledge for the relevant issue.- To be able to expand his professional knowledge by using diverse literature in this field and to familiarize himself with legal terminology in English.- The knowledge and skills acquired in this course should be practiced and used for further research and scientific work, given the existence of the rich literature that exists in this language from this topic, as well as the great opportunities offered by the Internet.



	- To understand the linguistic problems encountered in the relevant lexicons and to know the "system" of this language		
Student workload (should correspond to the student's learning outcomes)			
Activity	hour	Day / week	in total
Lectures	3	15	45
exercise theoretical / laboratory	1	15	15
working practice	1	10	10
Contacts with the teacher / consultations	20 min	15	5
Field exercises	5	2	10
Colloquiums, seminars	2	2	4
Homework	1	10	10
Students study time (in the library or at home)	1	10	10
Preparation final for exam	2	5	10
Time passed in assessment (tests, quizzes , final exam)	2	2	4
Projects, presentations , etc	2	3	6
TOTAL			139/ 150 hours (6 ECTS)
Teaching methodology:	Lectures and seminar hours . Students should read the main works in advance, so that more detailed reading and re-reading of these works can be done in class. During the lectures, students will be encouraged to discuss with each other and develop their analytical skills.		
Assessment methodology:	The assessment will be based on the results of the lesson, in the form of half, including the activities in the class, the performance of the tasks, the results of the semester test and the final one. Distribution of percentages for determining study/grading: Participation and involvement in discussions during lectures 10%; Tasks, analysis, presentation 20% Mid-term test 30%; End-term test 40%.		
LITERATURE			
Primary literature:	1. Legal English 2nd ed - R. Haigh (Routledge, Cavendish, 2009)		



	2. Oxford Practice Grammar, by John Eastwood, Oxford University Press, Oxford, 1999
Additional literature:	<p>1. 'A Comprehensive Handbook of English Grammar', Shykrane Germizaj</p> <p>2. Academic Writing from Paragraph to Essay, Dorothy E Zemach, Lisa A Rumisek, MACMILLAN, 2011.</p> <p>3. English Albanian Dictionary</p> <p>BBC Learn English Webpage: http://www.bbc.co.uk/learningenglish/english</p>

Plan of designed of lesson :		
WEEK	Lectures	exercise
<i>Week 1:</i>	Introduction to the course and Discussing Importance of English as Global Language, Students get acquainted with the syllabus	The importance of ESP.
<i>Week 2:</i>	Grammar: Past Tenses What makes Legal English Difficult	LE difficulties challenges & concepts
<i>Week 3:</i>	Grammar: Verb forms Contracts: Performance, termination and remedies	Contracts remedies
<i>Week 4:</i>	Grammar: Phrasal verbs Contracts: Structure and interpretation	Exercises Contracts



<i>Week 5:</i>	Grammar: Sentence structure Drafting legal documents: language and structure	Drafting exercises
<i>Week 6:</i>	Grammar: Relative pronouns Correspondence and memoranda	Drafting memoranda
<i>Week 7:</i>	Grammar: Conditional sentences Applying for a legal position	Drafting application form
<i>Week 8:</i>	Grammar: Reported Speech Meeting, greeting and getting down to business	Discussion business meetings
<i>Week 9:</i>	Grammar: Passive Voice Dealing with difficult people: 10 point guide	Related exercises
<i>Week 10:</i>	Grammar: Future Tenses Dealing with difficult people: 10 point guide	Related exercises
<i>Week 11:</i>	Grammar: Review - Passive Voice Negotiation	Negotiation exercises
<i>Week 12:</i>	Academic writing Negotiation	Discussion
<i>Week 13:</i>	Word formation	Mock negotiation



	Negotiation	
<i>Week 14:</i>	Basic standards of legal writing Punctuation for legal writing	Writing exercises
<i>Week 15:</i>	End term discussion and test	Discussion
Academic policies and code of conduct		
<p>Students should be: active participants in class discussions and activities; on time in class and with assignments; respect for the opinions of others; and prepared to discuss all the assigned reading. The participation portion of your grade will be based on both the quantity and quality of your contributions to the section. Don't talk, read the newspaper, text or eat during lectures (you can stay home and let the other person work). If you do any of these things during a lecture, you will be asked to stop and your grade may be affected. All your mobile phones etc. must be silenced before and during all lectures, discussions and exams – they will be used frequently for the purpose of lecture, discussion and exercises.</p>		